

## Tenant Contact Information Form

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Preferred Billing Method  Mail  Email

Billing Address \_\_\_\_\_

Billing Email \_\_\_\_\_

Main Phone \_\_\_\_\_ Fax \_\_\_\_\_

Executive Contact \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ Cell \_\_\_\_\_

Direct Phone \_\_\_\_\_ Fax \_\_\_\_\_

Facilities Contact \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ Cell \_\_\_\_\_

Direct Phone \_\_\_\_\_ Fax \_\_\_\_\_

Accounting Contact \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ Cell \_\_\_\_\_

Direct Phone \_\_\_\_\_ Fax \_\_\_\_\_

### Tenant Emergency Contacts

1. Contact \_\_\_\_\_ Cell \_\_\_\_\_

Title \_\_\_\_\_ Home \_\_\_\_\_

2. Contact \_\_\_\_\_ Cell \_\_\_\_\_

Title \_\_\_\_\_ Home \_\_\_\_\_

### Hazardous Materials Disclosure

Hazardous Materials Onsite \_\_\_\_\_ Quantity \_\_\_\_\_

Form Completed By \_\_\_\_\_ Date \_\_\_\_\_