



VIRTUAL OFFICE PACKAGES

	Bronze \$50	Silver \$80	Gold \$120	Platinum \$150
Use of Business Address	•	•	•	•
Incoming Mail Notification via Email	•	•	•	•
Mail & Package Receiving	•	•	•	•
Mail Processing and Handling	•	•	•	•
Mail Forwarding Service	•	•	•	•
License Hang	•	•	•	•
Private Phone Number		•	•	•
Call Forwarding (US & Canada)		•	•	•
Fax Service with Fax to Email Delivery		•	•	•
Voicemail with Remote Accessibility		•	•	•
Live Phone Answering Service			•	•
Call Screening and Call Transferring			•	•
Access to Facilities During Business Hours				•
Access to Central Printer/Copier/Fax/Scanner				•
Access to Kitchen, Lounge, and Outdoor Patio				•
Secured Wi-Fi Access				•
Meeting Room Access	Hourly Rate	Hourly Rate	Preferred Rate	•
Registered Agent Service	\$20	\$20	\$20	\$20
Mail Scanning Service	\$30	\$30	\$30	\$30

Services Available During Business Hours Only, 9am - 5pm, Monday through Friday, excluding holidays

Requirements to Start: First and Last Month Payment Plus \$50 Enrollment Fee

Service may be terminated at anytime and last month's payment will be applied to the following month of service

Optional Services

Meeting Room	Boardroom	Black & White Copies	\$.07 per page
Hourly \$40	Hourly \$60	Color Copies	\$.20 per page
Half Day \$120	Half Day \$180	Forwarding Service	\$2 + Postage
Full Day \$200	Full Day \$300	Mail Scanning	\$30/month or \$5/document