

Personal Financial Statement

Name:

Date:

<u>Assets</u>	<u>Amount in Dollars</u>
Cash - checking accounts	
Cash - savings accounts	
Certificates of deposit	
Securities - stocks / bonds / mutual funds	
Notes & contracts receivable	
Life insurance (cash surrender value)	
Personal property (autos, jewelry, etc.)	
Retirement Funds (eg. IRAs, 401k)	
Real estate (market value)	
Other assets (specify)	
Other assets (specify)	_____
Total Assets	_____
<u>Liabilities</u>	<u>Amount in Dollars</u>
Current Debt (Credit cards, Accounts)	
Notes payable (describe below)	
Taxes payable	
Real estate mortgages (describe)	
Other liabilities (specify)	
Other liabilities (specify)	_____
Total Liabilities	_____

Net Worth	_____

Notes on Preparation

Note: You may want to print this information to use as reference later. To delete these instructions, click the border of this text box and then press the DELETE key.

Many financial institutions will require information about your personal financial data. This spreadsheet will help you prepare a personal financial statement.

Your personal financial statement should show only your personally held assets and liabilities (debts) outside the business. Do not include any business assets or liabilities.

Page 2 of the spreadsheet allows you to give the details behind the numbers on the balance sheet.

If you present this financial statement to a potential lender or investor, be sure to sign and date it in the space provided. The signature is your pledge that the statement is complete and accurate to the best of your knowledge.

Step 1: Prepare a list of all assets owned whether they are paid for or not. Enter the amount you would receive by selling the asset for cash.

Step 2: Prepare a list of liabilities (money you owe).

Step 3: Net worth = Total Assets - Total Liabilities

Signature:

Date:

Personal Finance Statement of:

Enter your name here

Details

1. ASSETS - Details

Notes and Contracts held

From Whom Owing	Balance Owing	Original Amount	Original Date	Monthly Payment	Maturity Date	History / Purpose

Securities: stocks / bonds / mutual funds

Name of Security	Number of Shares	Cost	Market Value	Date of Acquisition

Stock in Privately Held Companies

Company Name	No. of shares	\$ Invested	Est. Market Value

Real Estate

Description / Location	Market Value	Amount Owing	Original Cost	Purchase Date

2. LIABILITIES - Details

Credit Card & Charge Card Debt

Name of Card / Creditor	Amount Due

Notes Payable (excluding monthly bills)

Name of Creditor	Amount Owing	Original Amount	Monthly Payment	Interest Rate	Secured by (Leine)

Mortgage / Real Estate Loans Payable

Name of Creditor	Amount Owing	Original Amount	Monthly Payment	Interest Rate	Secured by (Leine)