## EDWARD JONES GENERAL NOTES

- 1. All items are to be completed per Edward Jones Specifications (see Exhibit B) unless noted otherwise on these pages.
- 2. CONTRACTOR to field verify all existing conditions; if there are any changes, revisions or discrepancies please call: 314.515.3807
  - \*Existing and new partition dimension maximum tolerance is 4" unless noted as HOLD.
- 3. CONTRACTOR TO CONTACT THE CITY TO DETERMINE IF ANY UPGRADES WILL NEED TO BE MADE TO COMPLY WITH LOCAL CODES INCLUDING FIRE MARSHAL FOR SPRINKLER AND ALARM SYSTEMS.
- 4. Landlord/Contractor to provide separate HVAC controls for Edward Jones space.
- 5. Contractor to provide new electrical devices as indicated on plan if an existing device is not within 36" of device indicated. \* Do not remove devices that are existing in remaining walls, unless noted. Verify existing devices are in good working condition.
- 6. A switch shall occur at each egress door, and shall be 3—way if applicable for multiple entrances.
- 7. Mechanical, Electrical, and Plumbing (MEP) are all Design/Build; MEP contractors are required to obtain all required drawings, permits, etc. related to their work.
- 8. Contractor to provide and install Exit/Emergency lights as required by local building codes.
- 9. Contractor to coordinate install of CAT5E phone lines by INC (number as shown on Sheet 2 of 5) in 3/4" conduit (conduit by GC) as required by local code from building source (DMark) to BOC server location as indicated on plan by symbol .

## EXTERIOR SIGN CIRCUIT INSTALLATION INSTRUCTIONS

General Contractor (GC) to verify existence and functionality of sign circuit along sign ban serving subject space. Existing circuit must be located in/on the sign ban above the subject space and within six feet (6') of the centerline of the space. The circuit should be a direct feed from the electrical panel within the tenant space and be fed through a time clock or photocell. Should the circuit not exist and/or be deemed nonfunctional, GC to provide installation of new dedicated sign circuit, photocell and junction box to be mounted within the sign ban no more than six feet (6') from the centerline of the subject space. Cost for installation of the circuit, junction box and photocell to be included in the base electrical bid for the project as well as final connection of sign by electrician if required by code.

#### \*PLAN NOT TO SCALE\*

# LIBERTY TAX



#### \*\* DO NOT SCALE DRAWINGS \*\*

\*\* CONTRACTOR MUST HAVE (5) PAGES FOR THIS SET OF DRAWINGS. IF YOU ARE MISSING ANY PAGES, PLEASE CONTACT DESIGNER AT

314.515.3807

### BUILDING INFORMATION (STEEL FRAMING)

1- Story, NON-Sprinklered

B-Business OCCUPANCY USE GROUP:

## GENERAL CONTRACTOR: CIC 314.218.6488

CCA (FLOORING CONTACT)

MY FLOORING AMERICA-WEBSTER, TX 281.338.1345

METAL LOGOS CONTACT:

DEB GORAT 402-339-3264

INTEGRATED NETWORK CABLES (INC) CONTACT:

INSTALL TEAM 888-519-9525

BUILDING OWNER/PROPERTY MANAGER CONTACT:

FRANK MCRAE 713.659.3131

LEASING COORDINATOR:

SCOTT CHARTRAND 314.515.3912

DESIGNER

ALEXANDRA SPEZIA 314.515.3807

# Edward Jones

#### BRANCH FACILITIES

BRANCH OFFICE 78099

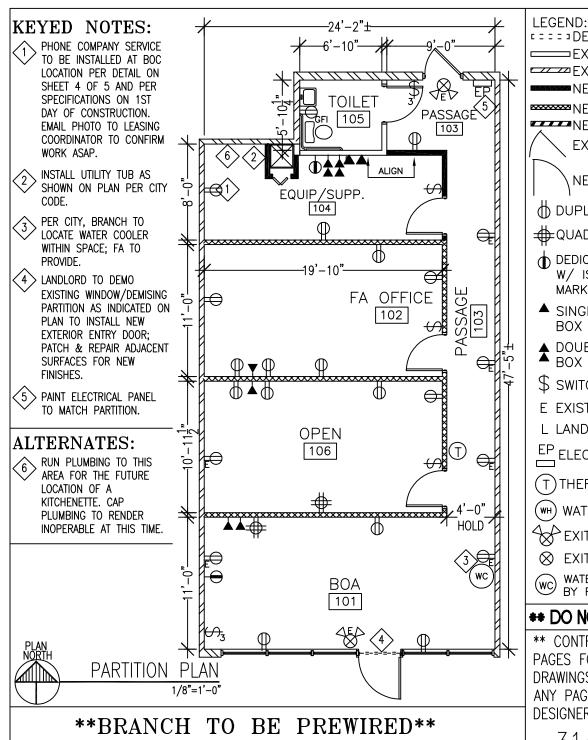
4808 EAST FWY

BAYTOWN, TX 77521

LEASE SQ. FT.

ISSUES/ REVISIONS DATE DESCRIPTION

DRAWN BY: AS **EXHIBIT** Α 314.515.3807 SHEET DATE: 12/12/2011



#### CONTRACTOR NOTES:

- 1. LANDLORD TO DELIVER SPACE IN EDWARD JONES WHITE BOX CONDITION (SEE EXHIBIT C). LANDLORD TO INSTALL NEW EXTERIOR ENTRY DOOR AS INDICATED ON PLAN & TO REMEDIATE MOLD BEFORE CONSTRUCTION COMMENCES. LANDLORD TO PROVIDE SMOOTH & CLEAN CONCRETE FLOOR SURFACE FOR NEW FINISHES.
- 2. ALL ITEMS TO BE COMPLETED PER EDWARD JONES SPECIFICATIONS (SEE EXHIBIT B) UNLESS OTHERWISE NOTED.
- 3. CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION; IF YOU ARE UNABLE TO VERIFY DIMENSIONS OR IF A DISCREPANCY OCCURS, NOTIFY DESIGNER IMMEDIATELY.
- 4. DUE TO CEILING HEIGHT AT 9'9", BRANCH TO BE PREWIRED. PREWIRING TO BE COMPLETED BY INC- GC TO COORDINATE; INC TO INSTALL (3) CATSE PHONE LINES IN 3/4" CONDUIT PROVIDED BY GC FROM BUILDING SOURCE TO BOC SERVER LOCATION IN EQ/SUPP 104 (SEE DETAIL ON SHEET 4 OF 5).
- 5. INSTALL NEW ELECTRICAL PER PLAN UNLESS WITHIN 36" OF EXISTING RECEPTACLE.
  6. INSTALL/RELOCATE SUPPLY & RETURN GRILLES AS REQUIRED FOR COMPLETE & BALANCED WORKING SYSTEM AND TO ACHIEVE ONE SUPPLY & ONE RETURN AT MINIMUM IN EACH ROOM; INSTALL/RELOCATE DIGITAL PROGRAMMABLE THERMOSTAT AS SHOWN ON PLAN IN PASSAGE 103.
- 7. INSTALL/RELOCATE 2'x4' FLUORESCENT LAY—IN LIGHTS ACCORDING TO NEW PARTITIONS. (2) NIGHT LIGHTS TO BE HARDWIRED AT 101 & 103. INSTALL COMMERCIAL 6" RECESSED SPOTLIGHT TO ILLUMINATE INTERIOR LOGO AS PER KEYNOTE E ON PAGE 3 OF 5.
- 8. VERIFY LOCATION OF ALL EXISTING DEMISING PARTITIONS; VERIFY THAT THEY EXTEND TO THE DECK & ARE INSULATED; EXTEND & ADD INSULATION AS REQUIRED.
  9. INSTALL NEW 6-PANEL SOLID CORE WOOD DOORS THROUGHOUT SPACE. INSTALL LOCK AND DOOR CLOSER AT ROOM 104.
- 10. VERIFY EXISTING 150-AMP ELECTRICAL PANEL MEETS EDWARD JONES REQUIREMENTS; UPGRADE AS NEEDED.
- 11. CLEAN & REUSE EXISTING PLUMBING FIXTURES IN TOILET 105.
- 12. REMOVE EXISTING FLOORING & BASE. PATCH, REPAIR, PREP & CLEAN FOR NEW FINISHES PER FINISH SCHEDULE.

#### [:::]DEMO PARTITION ⊐EXIST. PARTITION EXIST. DEMISING PARTITION NEW PARTITION MEW PARTITION/ INSUL. NEW DEMISING PARTITION EXISTING DOOR NEW DOOR QUADRAPLEX RECEPTACLE ♠ DEDICATED SIMPLEX RECEPTACLE W/ ISOLATED GROUND TO BE MARKED WITH "D" & ORANGE SINGLE GANG PHONE/DATA BOX DOUBLE GANG PHONE/DATA 1 BOX \$ switch E EXISTING L LANDLORD'S RESPONSIBILITY EP ELECTRICAL PANEL T)THERMOSTAT LOCATION (wh) WATER HEATER EXIT/EMER. COMBO WC WATER COOLER TO BE PROVIDED BY FINANCIAL ADVISOR

#### \*\* DO NOT SCALE DRAWINGS \*\*

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314.515.3807

D-Mark extension work per
Detail on sheet 4 of 5, to be
completed on the first day of
construction. GC to install
board and conduit and
coordinate install of CAT5E
lines with INC. Email photo to
Leasing Coordinator to confirm
work completion.

## Edward Jones

#### BRANCH FACILITIES

BRANCH OFFICE 78099

|4808 EAST FWY

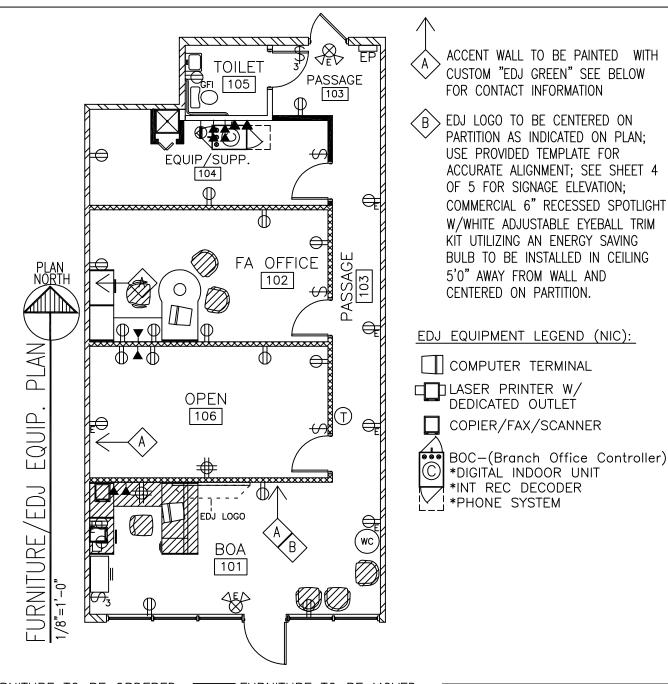
BAYTOWN, TX 77521

LEASE SQ. FT. 1150

| 3 | ISSUES/ REVISIONS |     |    |             |         |   |
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|   | DRAWN             | BY: | AS |             | FXHIRIT | Δ |

DRAWN BY: AS EXHIBIT A

314.515.3807 SHEET of



FURNITURE TO BE ORDERED:

(1) BOA WORKSTATION

(1) BOA CHAIR

(1) FA CHAIR

(5) GUEST CHAIRS

FURNITURE TO BE MOVED:

(1) FA WORKSTATION-'11

(1) LATERAL FILE-'11

UPHOLSTERY: GREEN

EXIST = EXISTING FINISH TO REMAIN

N.I.C. = NOT IN CONTRACT FOR FINISHES

| FINISH SCHEDULE       |        |          |        |                  |  |
|-----------------------|--------|----------|--------|------------------|--|
| RM.NO.                | PAINT  | FLOORING | BASE   | NOTES            |  |
| 101                   | Р3     | C8       | B1     | SEE NOTE 'A'/'B' |  |
| 102                   | P3     | C8       | B1     | SEE NOTE 'A'     |  |
| 103                   | P3     | C8       | B1     |                  |  |
| 104                   | N.I.C. | N.I.C.   | N.I.C. |                  |  |
| 105                   | Р3     | LVT1     | B1     |                  |  |
| 106                   | P3     | C8       | B1     | SEE NOTE 'A'     |  |
| FINICH CDECIFICATIONS |        |          |        |                  |  |

<u>finish specifications</u>

PAINT P3- SW7723 COLONY BUFF (SHERWIN WILLIAMS) OR PUTNAM IVORY HC39

(BENJAMIN MOORE)

ACCENT WALLS— SW6195 ROCK GARDEN (SHERWIN WILLIAMS) OR CUSTOM "EDJ GREEN" (BENJAMIN MOORE)

- SEE EXHIBIT B FOR FULL SPECIFICATIONS\*\*

\*\*PAINT TO HAVE SATIN FINISH

CONTRACTOR TO CONTACT LOCAL CCA STORE LISTED ON SHEET 1 OF 5 TO ORDER FLOORING; FOR BIDDING PURPOSES, USE PRICING AS LISTED BELOW.

C8 - COLOR: "DIGEST" CARPET PATCRAFT PRIVATE LABEL PRODUCT SEE SHEET 1 OF 5 FOR CARPET: \$10.26 PER SY (PRICE INCLUDES FREIGHT) GC LOCAL STORE CONTACT. ONLY: \*cost excludes alaska, hawaii & canada
\*\* if quoted differently than above, please contact designer BASE

TILE LVT1-SHAW FLOORS, DECO ADVANTAGE STONE

18"X18" LUXURY VINYL TILE STYLE: 0009V, COLOR: SAND DUNE

T2- ARMSTRONG CONNECTION CORLON SHFFT VINYI #88702, WHITE CLIFFS CONTACT FOR CARPETING

4" VINYL COVE BASE R1-P191 CAMEL

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314.515.3807

## Edward Jones

#### BRANCH FACILITIES

BRANCH OFFICE 78099 4808 EAST FWY

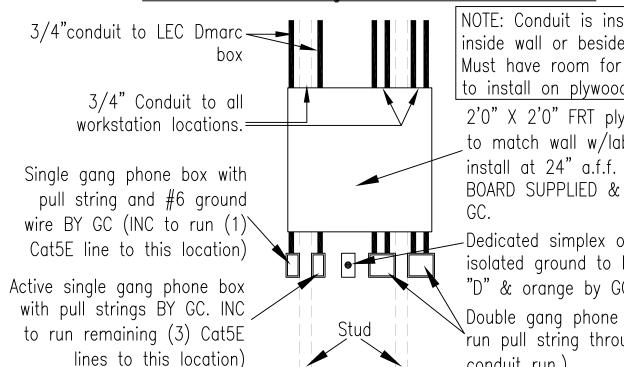
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DRAWN BY: AS EXHIBIT 314.515.3807 SHEET 12/12/2011

## BOC REQUIREMENTS



NOTE: Conduit is installed inside wall or beside plywood. Must have room for equipment to install on plywood.

2'0" X 2'0" FRT plywood, painted to match wall w/label exposed, install at 24" a.f.f. to bottom; BOARD SUPPLIED & INSTALLED BY

Dedicated simplex outlet w/ isolated ground to be marked with "D" & orange by GG

Double gang phone boxes (GC to run pull string through each conduit run.)

Contractor portion of work per detail above, to be completed on the first day of construction. GC to install board, conduit, dedicated circuit and run ground wire from first single gang box. Coordinate install of CAT5E lines with INC (see contact information sheet 1 of 5). Email photo to Leasing Coordinator to confirm work completion.

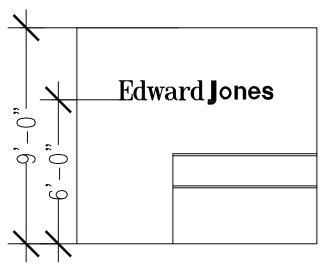
#6 ground wire must be installed and terminated on a busbar for #6 wire mountd on the bottom corner of the backboard. The busbar should have 4"to 6 terminals.

#### \*\*CONDUIT NEVER TO BE INSTALLED ON TOP OF PHONE BOARD\*\*

If BOC board is placed on firerated wall or existing concrete block wall, surface mounted conduit can be utilized. If this is the case, please run conduit on either side of board so that board remains free for placement of future equipment.

If sheet 2 of 5 notes that a prewire is required for this branch, GC to coordinate with INC (contact information on sheet 1 of 5).

CONTACT METAL LOGOS FOR ORDERING (CONTACT INFORMATION ON SHEET 1 OF 5)



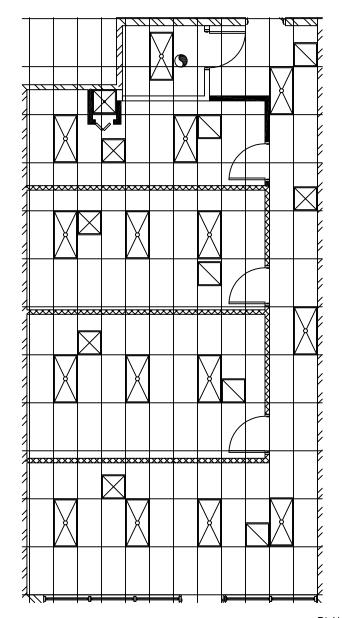
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## Edward Jones

BRANCH FACILITIES

**EXHIBIT** SHFFT



REFLECTED CEILING PLAN



#### LIGHTING LEGEND:

2

2'X4' FLUORESCENT

X

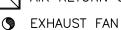
2'X2' FLUORESCENT



X AIR SUPPLY GRILLE



AIR RETURN GRILLE



SPOTLIGHT FOR INTERIOR SIGN

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# Edward Jones

#### BRANCH FACILITIES

BRANCH OFFICE 78099

4808 EAST FWY

BAYTOWN, TX 77521

LEASE SQ. FT. 1150

| ISSUES/ REVISIONS |      |             |  |  |  |
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DRAWN BY: AS 314.515.3807

EXHIBIT A

DATE: 12/12/2011

5 of 5