

COMMERCIAL PROPERTY INFORMATION SHEET

CPI

This form recommended and approved for, but not restricted to use by, the members of the Pennsylvania Association of REALTORS® (PAR).

1 **PROPERTY** 2313 Penn Avenue Reading, PA 19609

2

3 **OWNER** Robert P. Mastromarino, Lynn M. Mastromarino

4 Owner is providing information to help Broker market the Property. This Statement is not a substitute for any inspections or warranties that a buyer

5 may wish to obtain. This Statement is not a warranty of any kind by Owner or a warranty or representation by any listing real estate broker (Agent for

6 Owner), any real estate broker, or their agents.

7 **Property Type:** ☒ Office ☒ Retail ☒ Industrial ☐ Multi-family ☐ Land ☐ Institutional

8 ☐ Hospitality ☐ Other: _____

9

10 1. **OWNER'S EXPERTISE** Owner does not possess expertise in contracting, engineering, environmental assessment, architecture, or other areas related to the

11 construction and conditions of the Property and its improvements, except as follows: _____

12

13 2. **OCCUPANCY** Do you, Owner, currently occupy the Property? ☐ Yes ☒ No

14 If no, when did you last occupy the Property? Jan 2018

15 3. **DESCRIPTION**

16 A. Land Area: _____

17 B. Dimensions: _____

18 C. Shape: _____

19 D. Building Square Footage: 6400 sq feet

20 4. **PHYSICAL CONDITION**

21 A. Age of Property: 92 yrs Additions: _____

22 B. Roof

23 1. Age of roof(s): _____ ☐ Unknown

24 2. Type of roof(s): Shingle

25 3. Has the roof been replaced or repaired during your ownership? ☒ Yes ☐ No

26 4. Has the roof ever leaked during your ownership? ☒ Yes ☐ No

27 5. Do you know of any problems with the roof, gutters, or downspouts? ☐ Yes ☒ No

28 Explain any yes answers you give in this section: _____

29

30

31 C. **Structural Items, Basements and Crawl Spaces**

32 1. Are you aware of any water leakage, accumulation, or dampness in the building or other structures? ☒ Yes ☐ No

33 2. Does the Property have a sump pump? ☐ Yes ☒ No

34 3. Do you know of any repairs or other attempts to control any water or dampness problem in the building or other structures?

35 ☐ Yes ☒ No

36 4. Are you aware of any past or present movement, shifting, deterioration, or other problems with walls, foundations, floors, or other

37 structural components? ☐ Yes ☒ No

38 Explain any yes answers that you give in this section, describing the location and, if applicable, the extent of the problem and the date and person

39 by whom any repairs were done, if known: _____

40

41

42 D. **Mechanical Systems**

43 1. Type of heating: ☒ Forced Air ☐ Hot Water ☐ Steam ☐ Radiant

44 ☐ Other: _____

45 2. Type of heating fuel: ☐ Electric ☐ Fuel Oil ☒ Natural Gas ☐ Propane (on-site) ☐ Central Plant

46 ☐ Other types of heating systems or combinations: _____

47

48 3. Are there any chimneys? ☐ Yes ☒ No If yes, how many? _____

49 Are they working? ☐ Yes ☐ No When were they last cleaned? _____

50 4. List any buildings (or areas in any buildings) that are not heated: _____

51

52 5. Type of water heater: ☐ Electric ☒ Gas ☐ Oil Capacity: _____

53 ☐ Other: _____

54

55 **Buyer Initials:** _____

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Owner Initials: RM



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10/04

Century 21 Park Road- Wyomissing, 60 Commerce Drive Wyomissing PA 19610
Phone: 610-378-9258 Fax: 610-378-9884 Robert Kearney

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2313 Penn Ave.,

6. Type of plumbing: ☒ Copper ☐ Galvanized ☐ Lead ☐ PVC ☐ Unknown
☐ Other: _____
7. Are you aware of any problems with plumbing or heating systems or fixtures on the Property? ☐ Yes ☒ No
If yes, explain: _____
8. Type of air conditioning: ☐ Central Electric ☒ Central Gas ☒ Wall ☐ None Capacity: _____
List any buildings (or areas of any buildings) that are not air conditioned: _____
9. Type of electric service: _____ AMP ☐ 220 Volt ☒ 3-phase ☒ 1-phase ☐ KVA: _____
☐ Other: _____
Transformers: _____ Type: _____
Are you aware of any problems or repairs needed in the electrical system? ☐ Yes ☒ No If yes, explain: _____
10. Are you aware of any problems with any item in this section that has not already been disclosed? ☐ Yes ☒ No
If yes, explain: _____

E. Site Improvements

1. Are you aware of any problems with storm-water drainage? ☐ Yes ☒ No
2. Are you aware of any past or present problems with driveways, parking areas, sidewalks, curbs, other paved surfaces, or retaining walls on the Property? ☐ Yes ☒ No
- Explain any yes answers that you give in this section, describing the location and, if applicable, the extent of the problem and the date and person by whom any repairs were done, if known: _____

F. Other Equipment

1. Exterior Signs: ☒ Yes ☐ No How many? 1 Number Illuminated: _____
2. Elevators: ☐ Yes ☒ No How many? _____ ☐ Cable ☐ Hydraulic rail
Working order? ☐ Yes ☐ No Certified through (date) _____ Date last serviced _____
3. Skylights: ☐ Yes ☒ No How many? _____
4. Overhead Doors: ☒ Yes ☐ No How many? 1 Size: _____
5. Loading Docks: ☐ Yes ☐ No How many? _____ Levelers: ☐ Yes ☐ No
6. At grade doors: ☒ Yes ☐ No How many? 1
7. Are you aware of any problems with the equipment listed in this section? ☐ Yes ☒ No
If yes, explain: _____

G. Fire Damage

1. To your knowledge, was there ever a fire on the Property? ☐ Yes ☒ No
2. Are you aware of any unrepaired fire damage to the Property and any structures on it? ☐ Yes ☒ No
If yes, explain location and extent of damage: _____

H. Are you aware of any problems with water and sewer lines servicing the Property? ☐ Yes ☒ No

If yes, explain: _____

I. Alarm/Safety Systems

1. Fire: ☒ Yes ☐ No In working order? ☒ Yes ☐ No
If yes, connected to: Fire Department ☐ Yes ☐ No Monitoring Service: ☐ Yes ☐ No
2. Fire extinguishers: ☒ Yes ☐ No
3. Smoke: ☒ Yes ☐ No In working order? ☒ Yes ☐ No
4. Sprinkler: ☐ Yes ☒ No Inspected/certified? ☐ Yes ☐ No
☐ Wet ☐ Dry Flow rate: _____
5. Security: ☒ Yes ☐ No In working order? ☐ Yes ☒ No
If yes, connected to: Police Department ☐ Yes ☐ No Monitoring Service ☐ Yes ☐ No
6. Are there any areas of the Property that are not serviced by the systems in this section? ☐ Yes ☒ No
If yes, explain: _____

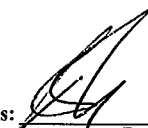
5. ENVIRONMENTAL

A. Soil Conditions

1. Are you aware of any fill or expansive soil on the Property? ☐ Yes ☒ No
If yes, were soil compaction tests done? ☐ Yes ☐ No If yes, by whom? _____
2. Are you aware of any sliding, settling, earth movement, upheaval, subsidence, or earth stability problems that have occurred on or affect the Property? ☐ Yes ☒ No

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Owner Initials: 

3. Are you aware of any existing or proposed mining, strip-mining, or any other excavations that might affect the Property?

☐ Yes ☒ No

Explain any yes answers you give in this section:

B. Hazardous Substances

1. Are you aware of the presence of any of the following on the Property?

Asbestos material: ☐ Yes ☒ No

Formaldehyde gas and/or ureaformaldehyde foam insulation (UFFI): ☐ Yes ☒ No

Discoloring of soil or vegetation: ☐ Yes ☒ No

Oil sheen in wet areas: ☐ Yes ☒ No

Contamination of well or other water supply: ☐ Yes ☒ No

Proximity to current or former waste disposal sites: ☐ Yes ☒ No

Proximity to current or former commercial or industrial facilities: ☐ Yes ☒ No

Proximity to current, proposed, or former mines or gravel pits: ☐ Yes ☒ No

Radon levels above 4 picocuries per liter: ☐ Yes ☒ No

Use of lead-based paint: ☐ Yes ☒ No

Note: If Property contains a residence with one to four dwelling units, and the structure was constructed, or construction began, before 1978, you must disclose any knowledge of lead-based paint and any reports and/or records of lead-based paint on the Property.

Are you aware of any lead-based paint or lead-based paint hazards on the Property? ☐ Yes ☒ No

If yes, explain how you know of it, where it is, and the condition of those lead-based paint surfaces:

Are you aware of any reports or records regarding lead-based paint or lead-based paint hazards on the Property? ☐ Yes ☒ No

If yes, list all available reports and records:

2. To your knowledge, has the Property been tested for any hazardous substances? ☐ Yes ☒ No

3. Are you aware of any storage tanks on the Property? ☐ Yes ☒ No ☐ Aboveground ☐ Underground

Total number of storage tanks on the Property: Aboveground Underground

Are all storage tanks registered with the Pennsylvania Department of Environmental Protection? ☐ Yes ☐ No

If no, identify any unregistered storage tanks:

Has any storage tank permit ever been revoked pursuant to a federal or state law regulating storage tanks? ☐ Yes ☐ No

Have you ever been ordered to take corrective action by a federal or state agency citing a release, or danger of release, from a storage tank?

☐ Yes ☐ No

Do methods and procedures exist for the operation of tanks and for the operator's/owner's maintenance of a leak detection system, an inventory control system, and a tank testing system? ☐ Yes ☒ No Explain:

Has there been any release or any corrective action taken in response to a release from any of the storage tanks on the Property?

☐ Yes ☒ No

If yes, have you reported the release to and corrective action to any governmental agency? ☐ Yes ☐ No

Explain:

4. Do you know of any other environmental concerns that may have an impact on the Property? ☐ Yes ☒ No

Explain any yes answers you give in this section:

C. Wood Infestation

1. Are you aware of any termites/wood-destroying insects, dryrot, or pests affecting the Property? ☐ Yes ☒ No

2. Are you aware of any damage to the Property caused by termites/wood-destroying insects, dryrot, or pests? ☐ Yes ☒ No

3. Is the Property currently under contract by a licensed pest control company? ☐ Yes ☒ No

4. Are you aware of any termite/pest control reports or treatments for the Property in the last five years? ☐ Yes ☒ No

Explain any yes answers you give in this section:

D. Natural Hazards/Wetlands

1. To your knowledge, is this Property, or part of it, located in a flood zone or wetlands area? ☐ Yes ☒ No

2. Do you know of any past or present drainage or flooding problems affecting the Property? ☐ Yes ☒ No

3. To your knowledge, is this Property, or part of it, located in an earthquake or other natural hazard zone? ☐ Yes ☒ No

Explain any yes answers you give in this section:

182 Buyer Initials: _____

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Owner Initials: _____

183 6. UTILITIES

184 A. Water

- 185 1. What is the source of your drinking water? ☒ Public ☐ Community System ☐ Well on Property
 186 ☐ Other: _____
 187 2. If the Property's source of water is not public:
 188 When was the water last tested? _____
 189 What was the result of the test? _____
 190 Is the pumping system in working order? ☐ Yes ☐ No
 191 If no, explain: _____
 192 _____
 193 3. Is there a softener, filter, or other purification system? ☐ Yes ☒ No
 194 If yes, is the system: ☐ Leased ☐ Owned
 195 4. Are you aware of any problems related to the water service? ☐ Yes ☒ No
 196 If yes, explain: _____
 197 _____

198 B. Sewer/Septic

- 199 1. What is the type of sewage system? ☒ Public Sewer ☐ Community Sewer ☐ On-site (or Individual) sewage system
 200 If on-site, what type? ☐ Cesspool ☐ Drainfield ☐ Unknown
 201 ☐ Other (specify): _____
 202 2. Is there a septic tank on the Property? ☐ Yes ☒ No ☐ Unknown
 203 If yes, what is the type of tank? ☐ Metal/steel ☐ Cement/concrete ☐ Fiberglass ☐ Unknown
 204 ☐ Other (specify): _____
 205 3. When was the on-site sewage disposal system last serviced? _____
 206 4. Is there a sewage pump? ☐ Yes ☐ No
 207 If yes, is it in working order? ☐ Yes ☐ No
 208 5. Are you aware of any problems related to the sewage system? ☐ Yes ☐ No
 209 If yes, explain: _____
 210 _____

211 C. Other Utilities

212 The Property is serviced by the following: ☒ Natural Gas ☒ Electricity ☒ Telephone
 213 ☐ Other: _____

214 7. TELECOMMUNICATIONS

- 215 A. Is a telephone system included with the sale of the Property? ☐ Yes ☒ No
 216 If yes, type: _____
 217 B. Are ISDN lines included with the sale of the Property? ☐ Yes ☐ No
 218 C. Is the Property equipped with satellite dishes? ☐ Yes ☒ No
 219 If yes, how many? _____ Location: _____
 220 D. Is the Property equipped for cable TV? ☒ Yes ☐ No
 221 If yes, number of hook-ups: _____ Location: _____
 222 E. Are there fiber optics available to the Property? ☐ Yes ☐ No Is the building wired for fiber optics? ☐ Yes ☐ No
 223 Does the Property have T1 or other capability? ☒ Yes ☐ No

224 8. GOVERNMENTAL ISSUES/ZONING/USE/CODES

225 A. Compliance, Building Codes & OSHA

- 226 1. Do you know of any violations of federal (including ADA), state, or local laws or regulations relating to this Property? ☐ Yes ☒ No
 227 2. Do you know of any violations of building codes or municipal ordinances concerning this Property? ☐ Yes ☒ No
 228 3. Do you know of any health, fire, or safety violations concerning this Property? ☐ Yes ☒ No
 229 4. Do you know of any OSHA violations concerning this Property? ☐ Yes ☒ No
 230 5. Do you know of any improvements to the Property that were done without building or other required permits? ☐ Yes ☒ No
 231 Explain any yes answers you give in this section: _____
 232 _____
 233 _____

234 B. Condemnation or Street Widening

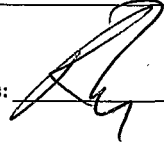
235 To your knowledge, is the Property located in an area where public authorities are contemplating proceedings for highway, thoroughfare, rail, or
 236 utility construction, a redevelopment project, street widening or lighting, or other similar public projects? ☐ Yes ☒ No
 237 If yes, explain: _____
 238 _____

239 C. Zoning

- 240 1. The Property is currently zoned _____ by the
 241 (county, ZIP) Berks 19609-1651
 242 2. Current use is: ☐ conforming ☐ non-conforming ☐ permitted by variance ☐ permitted by special exception
 243 3. Do you know of any pending or proposed changes in zoning? ☐ Yes ☒ No
 244 If yes, explain: _____
 245 _____

246 Buyer Initials: _____

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Owner Initials: 

- 247 D. Is there an occupancy permit for the Property? ☐ Yes ☐ No
248 E. Is there a Labor and Industry Certificate for the Property? ☐ Yes ☐ No
249 If yes, Certificate Number is: _____
250 F. Is the Property a designated historic or archeological site? ☐ Yes ☒ No
251 If yes, explain: _____
252

253 9. LEGAL/TITLE ISSUES

- 254 A. Are you aware of any encroachments or boundary line disputes regarding the Property? ☐ Yes ☒ No
255 B. Are you aware of any recorded encumbrances, covenants, conditions, restrictions, mineral or natural restrictions, easements, licenses, liens,
256 charges, agreements, or other matters which affect the title of the Property? ☐ Yes ☒ No
257 C. Are you aware of any encumbrances, covenants, conditions, restrictions, mineral or natural restrictions, easements, licenses, liens, charges,
258 agreements, or other matters which affect the title of the Property that have not been recorded in the official records of the county recorder where
259 the Property is located? ☐ Yes ☒ No
260
261 D. Are you aware of any public improvement, condominium, or owner association assessments against the Property that remain unpaid? ☐ Yes ☒ No
262
263 E. Are you aware of any existing or threatened action, suit, or government proceeding relating to the Property? ☐ Yes ☒ No
264 F. Are you aware of any reason, including a defect in title, that would prevent you from conveying title to the Property? ☐ Yes ☒ No
265 G. Are you aware of any judgment, encumbrance, lien (for example co-maker or equity loan) or other debt against the Property that cannot be
266 satisfied by the proceeds of this sale? ☐ Yes ☒ No
267 H. Are you aware of any insurance claims filed relating to the Property? ☐ Yes ☒ No
268 Explain any yes answers you give in this section: _____
269 _____
270

271 10. RESIDENTIAL UNITS

- 272 Is there a residential dwelling unit located on the Property? ☐ Yes ☒ No If yes, number of residential dwelling units: _____
273 Note: If one to four residential dwelling units are to be sold with, or as part of, the Property, Owner must complete a Seller's Property Disclosure
274 Statement, as required by the Pennsylvania Real Estate Seller's Disclosure Law (68 P.S. §7301 et. seq.).

275 11. TENANCY ISSUES

- 276 A. Are you aware of any existing leases, subleases or other tenancy agreements affecting the Property? ☐ Yes ☒ No
277 B. Are there any verbal agreements or understandings with tenants that are not specifically recorded in the lease (e.g., a promise not to increase
278 rent, an implied agreement to let tenant end lease early, a first right of refusal on adjoining space)? ☐ Yes ☒ No
279 C. Are there any tenants for whom you do not currently have a security deposit? ☐ Yes ☒ No
280 D. Are there any tenants who have been 5 or more days late with their rent payment more than once this year? ☐ Yes ☒ No
281 E. Are there any tenants who are currently more than 30 days behind in paying rent, cam, or tax charges? ☐ Yes ☒ No
282 F. Are there any tenants who are in default of the lease for other than monetary reasons (e.g., failure to comply with rules, regulations, lease terms,
283 etc.)? ☐ Yes ☒ No
284 G. Are there any tenants that you have reason to believe are likely to fall into default of their lease within the next six months? ☐ Yes ☒ No
285 H. Is there any tenant that you would consider evicting or not offering an opportunity for renewal? ☐ Yes ☒ No
286 I. Are you currently involved in any type of dispute with any tenant? ☐ Yes ☒ No
287 Explain any yes answers you give in this section, providing names of tenants where applicable. Attach additional sheet if necessary:
288 _____
289 _____
290

291 12. DOMESTIC SUPPORT LIEN LEGISLATION

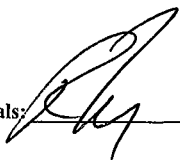
- 292 Has any Owner, at any time, on or since January 1, 1998, been obligated to pay support under an order that is on record in a domestic relations office
293 in any Pennsylvania county? ☐ Yes ☒ No
294 If yes, list name and social security numbers of Owner(s) obligated to pay, the county, and the Domestic Relations File or docket number:
295 _____
296 _____
297

298 13. LAND USE RESTRICTIONS OTHER THAN ZONING

- 299 A. Is the Property, or a portion of it, preferentially assessed for tax purposes under the Farmland and Forest Land Assessment
300 Act (72 P.S. §5490.1 et seq.) (Clean and Green Program)? ☐ Yes ☒ No
301 Note: An Owner of Property enrolled in the Clean and Green Program must submit notice of the sale and any proposed changes in the use of
302 Owner's remaining enrolled Property to the County Assessor 30 days before the transfer of title to Buyer. The sale of Property enrolled
303 in the Clean and Green Program may result in the loss of program enrollment and the loss of preferential tax assessment for the Property
304 and/or the land of which it is a part and from which it is being separated. Removal from enrollment in the Clean and Green Program may
305 result in the charge of roll-back taxes and interest. A roll-back tax is the difference in the amount of taxes paid under the program and the
306 taxes that would have been paid in the absence of Clean and Green enrollment. The roll-back taxes are charged for each year that the
307 Property was enrolled in the program, limited to the past 7 years.

308 Buyer Initials: _____

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Owner Initials: 

- 309 B. Is the Property, or a portion of it, preferentially assessed for tax purposes under the Open Space Act (16 P.S. §11941 et seq.)
310 (an Act enabling certain counties of the Commonwealth to covenant with landowners for preservation of land in farm, forest, water supply,
311 or open spaces uses)? ☐ Yes ☒ No
312 Note: This Act enables counties to enter into covenants with owners of land designated as farm, forest, water supply, or open space land on an
313 adopted municipal, county or regional plan for the purpose of preserving the land as open space. A covenant between the owner and
314 county is binding upon any Buyer of the Property during the period of time that the covenant is in effect (5 or 10 years). Covenants
315 automatically renew at the end of the covenant period unless specific termination notice procedures are followed. When a breach of the
316 covenant occurs, the then-owner is required to pay roll-back taxes and interest. A roll-back tax is the difference in the amount of taxes
317 paid and the taxes that would have been paid in the absence of the covenant. The roll-back taxes are charged for each year that the
318 Property was subject to the covenant, limited to the past 5 years.
319 C. Is the Property, or a portion of it, preferentially assessed for tax purposes or enrolled in any program, other than Clean & Green and Open Space,
320 that contains any covenants, subdivision restrictions, or other restrictions affecting the Property? ☐ Yes ☐ No
321 Explain any yes answers you give in this section: _____
322 _____
323 _____

324 **14. SERVICE PROVIDER/CONTRACTOR INFORMATION**

- 325 A. Provide the names, addresses and phone numbers of the service providers for any Maintenance Contracts on the Property (e.g., elevators, other
326 equipment, pest control). Attach additional sheet if necessary: _____
327 _____
328 _____
329 _____
330 B. Provide the names, addresses and phone numbers of the service providers for any Alarm/Safety Contracts on the Property (e.g., security alarm
331 system, sprinkler system, fire/smoke). Attach additional sheet if necessary: _____
332 _____
333 _____
334 _____
335 C. Provide the names, addresses and phone numbers of the service providers for any utilities on the Property (e.g., water, water softener, sewage,
336 on-site sewage service, natural gas, electric, telephone). Attach additional sheet if necessary: _____
337 _____
338 _____
339 _____
340 _____
341 _____
342 _____
343 _____

344 The undersigned Owner represents that the information set forth in this document is accurate and complete to the best of Owner's knowledge. Owner
345 permits Broker to share information contained in this document with prospective buyers/tenants and other real estate licensees. OWNER ALONE IS
346 RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION CONTAINED IN THIS STATEMENT. Owner will notify Broker in writing of
347 any information supplied on this form which is rendered inaccurate by a change in the condition of the Property following completion of this form.
348 _____

349 OWNER Robert P. Mastromarino DATE 1/20/19

351 OWNER Lynn M. Mastromarino DATE 9/30/18

353 OWNER _____ DATE _____

355 OWNER _____ DATE _____

357 BUYER _____ DATE _____

359 BUYER _____ DATE _____

361 BUYER _____ DATE _____

363 BUYER _____ DATE _____

365 BUYER _____ DATE _____

367 BUYER _____ DATE _____